

**Rowe School Committee  
Meeting Minutes  
October 14, 2003**

**1. Call To Order:**

Meeting was called to order @ 6:50PM by Chairman Maggie Rice. Margaret Woodside, Lisa Danek-Burke (arrived at 8:00PM), Principal Bob Clancy, and Superintendent Alan Genovese were present.

**2. Audience of Citizen:**

Cindy Laffond, Paula Kelsey

**3. Approval of Minutes:**

- A. A motion was made and seconded to approve the minutes for September 9, 2003. Unanimous yes vote.

**4. Correspondence:**

- A. MASC RE Services Provided (See Appendix A)
- B. Susan Silvester Letter regarding stipend (See Appendix B)
- C. Letter from Chief Hicks RE Officer Assigned to MTRS (See Appendix C)

**5. Unfinished Business:**

- A. Marty Rice remembrance-table until next meeting so Bob can check with her children.
- B. The punch list from the ceiling project is nearly completed.
- C. George Dole has the handrails fabricated and they are being treated.

**ACTION ITEMS:** TB Policy: A motion was made and seconded to adopt the new revised TB Policy and that no one is required to be tested. Unanimous yes vote (See Appendix D for policy)

Web Site donations initiative: A motion was made and seconded to put link on web page, The Web Site Donation Initiative. Unanimous yes vote (See Appendix E)

**6. Report of the Superintendent**

- A. EMT Cadet Program Timeline (See Appendix F)
- B. Superintendent Evaluation Process: A motion was made and seconded that the Rowe School Committee has no intention of changing the evaluation process. Unanimous yes vote
- C. Staffing Ratios – (See Appendix G)
- D. Long Range Planning Task Force – (See Appendix H)
- E. Fee Policy – (See Appendix I)
- F. School Committee Orientation – Alan suggested the new members will coordinate the date and go from there.

**7. Report of the Business Administrator**

- A. Bob asked Alan to check with David about the FY03 bill that needs to be paid with encumbered monies.

## **8. Report of the Principal:**

- A. Bob's report is attached. (See Appendix J)
- B. A motion was made and seconded to accept the Rowe Elementary School School Improvement Plan for 2003-2004 school year, which received final LEC approval on September 30<sup>th</sup> 2003. Unanimous yes vote (See Appendix K)

## **9. Report of the PTP**

- A. The Hillside Organic pizza and Cookie Fundraiser raised nearly \$700.
- B. The Holly Berry Craft Fair is set for Sunday, November 30<sup>th</sup>.
- C. The PTP now has membership of 14 parents.

## **10. Report of the Ed Council:**

- A. The committee meeting scheduled for today was rescheduled for next Tuesday the 21<sup>st</sup> at 3:30PM.
- B. Agenda items include looking into the future needs of the building and the NEAS&C visit.

## **11. Report of the Teachers:**

- A. Grades 3-6 went orienteering at Northfield Mountain on "Adventure Day".
- B. Sixth grade students completed mediation training in September with Janice Lapointe and are now available to assist their younger peers.
- C. Ed May visited the school and talked with students last Thursday for Fire Prevention Week.
- D. Colleen King's after school technology class meets twice a week for the fifth and sixth grade students.
- E. The Primary class went to the Big E with the PTP funding part of it.
- F. The whole school K-6 will be going to the Boston Science Museum on Oct. 28<sup>th</sup> and the PTP is funding a coach bus.

## **12. Subcommittee Reports**

- A. Policy Subcommittee – TB Policy was set
- B. Transportation Subcommittee – None
- C. Negotiations Subcommittee – None

## **13. New Business**

- A. None

## **14. Report of the Mohawk Representative:**

- A. None

## **15. Any Other Business:**

- A. Handouts:
  - 1. Mohawk may charge students to park cars (See Appendix L)
  - 2. Plan almost complete for Mohawk out-of-school program (See Appendix M)
  - 3. Student Council's Role (See Appendix N)

4. Conference Schedule for New School Committee Orientation (See Appendix O)

**16. Executive Session:**

A. None

**17. Adjournment:**

A. Motion was made and seconded to adjourn @ 8:45PM. Unanimous.

Respectfully submitted,  
Cynthia Laffond

Approved:

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Margaret Rice, Chairman

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Margaret Woodside

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Lisa Danek-Burke